



# TENANT REFERRAL AGREEMENT

(For Tenant referrals only)

## Broker Sending Referral Information

Agent Name: \_\_\_\_\_ Office/Broker Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Agent Cell: \_\_\_\_\_

**(Must complete attached form W-9 to receive referral)**

## Tenant(s) Information (Please provide as much information about the Tenant(s) as possible.)

Name(s): \_\_\_\_\_

Property Tenant(s) is/are Interested (if known): \_\_\_\_\_

## Tenant(s) Rental Requirements:

City/Location: \_\_\_\_\_ Tenant Phone: \_\_\_\_\_

Tenant's Email Address: \_\_\_\_\_

Price Range: \_\_\_\_\_ Beds: \_\_\_\_\_ Baths: \_\_\_\_\_ Move in Date: \_\_\_\_\_

Special Notes on Tenant: \_\_\_\_\_

## Referral Agreement Terms

For the above Tenant(s), Greene Property Management, LLC (GPM) will pay a referral fee of \$100.00 upon full execution of a lease agreement for a property managed by GPM. Only one referral fee is paid per signed lease agreement. The referral fee will be paid upon receipt of all funds due from Tenant(s) and upon Tenant(s) taking possession of leased property. Greene Property Management, LLC reserves the right to refuse any referral, and the referral fee outlined herein shall be paid to the Broker of Record/Brokerage Firm of referring agent per Florida law.

Referring Agent/Broker \_\_\_\_\_ Date: \_\_\_\_\_

Greene Property Management \_\_\_\_\_ Date: \_\_\_\_\_

*\*For GPM use only: Payment Amount: \_\_\_\_\_ Sent Date: \_\_\_\_\_*

102 S Woodland Blvd., DeLand, Florida 32720

O) 386-734-2200

E-mail: Info@GreeneRealtyFL.com

www.GreeneRealtyFL.com

Rev. 1-2025